

**DEEP
DIVE**
sessions

***PROPOSING
COURSES***
IN THE NEW GEN ED

The New General Education:

Your How-to-Guide for Preparing a Course Proposal



Today's Facilitators



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Session Road Map

- ❖ Introduction to the session
- ❖ Where We Are
- ❖ Steps to Proposing a Course
- ❖ Q&A and additional resources

Quick Poll

What are you most interested in focusing on today?

- Timeline and process information for the new GE program
- Steps for submitting a course proposal
- Exploring Quick Start options
- All of the above

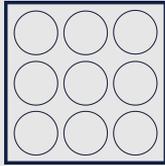


WHERE WE ARE...





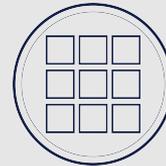
The New Curriculum



Diversity & Equity



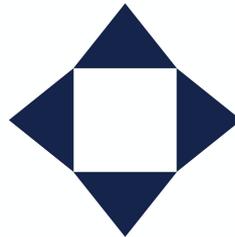
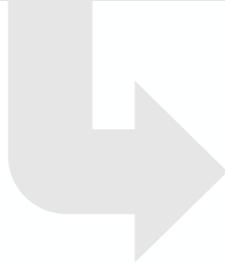
Quantitative Reasoning



World Cultures & Societies



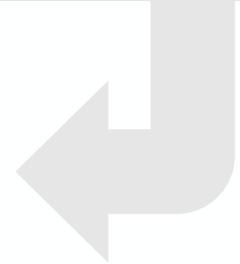
Writing



Exploring Perspectives



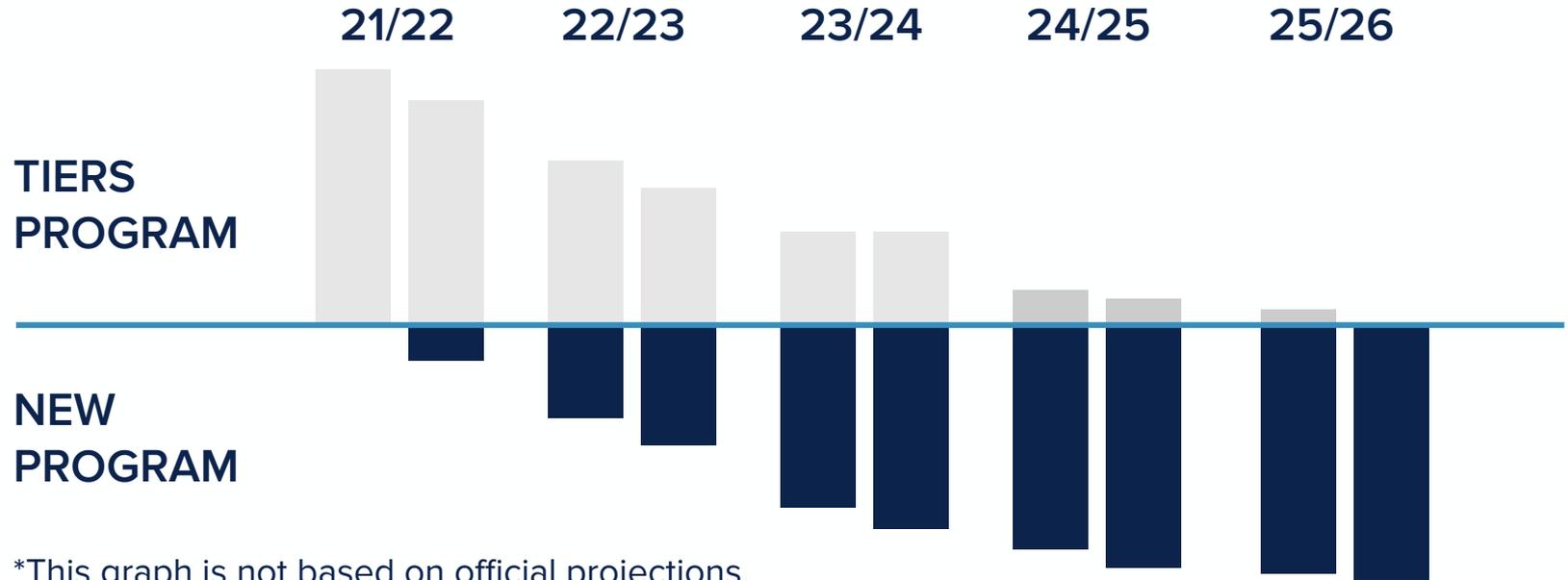
Building Connections





A Tale of Two Gen Eds

*The new program will rollout **in Spring 2022 for Spring matriculants only.** The Tiers program will continue to operate in parallel with the new program until phasing out. Below is a visualization of enrollment in both programs over several years.**



*This graph is not based on official projections.



Enrollment Management

The Office of General Education (OGE) is responsible for managing seats in the new GE Program. OGE manages seats according to a student-centered model that prioritizes:

- A variety of course offerings (EP and BC, Attributes);
- A variety of modalities;
- Upper- / lower-division course options;
- Courses offered from Colleges across the University;
- Courses offered from different campus locations;
- An average GE course of 30 seats.



Spring 2022 Soft Launch

The Soft Launch for the new curriculum begins in Spring 2022. Initially, the new curriculum will be offered to Spring 2022 matriculants. Thereafter, all matriculants to the UA will be enrolled in the new curriculum. Currently, Spring 2022 matriculants will be able to choose from:

- 45 courses in Spring 2022;
- A combination of upper- and lower-division offerings (important for transfer students to satisfy upper-division requirement);
- Courses from 11 different Colleges;
- A variety of teaching modalities.



Fall 2022 (and beyond): Rolling Implementation

Beginning Fall 2022, the new GE will undergo a rolling implementation. Incoming students to the UA will be enrolled in the new curriculum.

- We are currently accepting course proposal candidates for Fall 2022.
- Proposal candidates for Spring 2023 and beyond will have more time to submit proposals.
- All courses approved in the new curriculum will also “count” for students in the tiered system catalog.
 - Note: No need to teach to both curriculums- just teach to the new curriculum!

THE STEPS





Course Approval in Five Steps

*This Adobe Spark presentation represents the **five steps** for the course approval process. Note: this process is only for existing catalog courses.*

STEP ONE

College
recommendation /
Nomination

STEP TWO

Quick Start

STEP THREE

Course Proposal Form
(CPF)

STEP FOUR*

UWGEC Review

STEP FIVE*

Approval

*More detailed information on this process will be covered in our **next Deep Dive Session: Wed 9/22**



Step 1: College Recommendations

Each college was asked in Spring/Summer 2021 to put forward a select number of existing courses (GE or otherwise) as candidates for the Refresh.

Q: How do I know if my course has been put forward by my department/college?

A: Email your department/college or contact Katie Southard (ksouthard@arizona.edu) to check.

Q: What about brand new courses?

A: We will not be accepting brand new courses (those not currently in the catalog) until *at least* Summer 2022. Stay tuned!



Step 2: General Education Quick Start

All instructors submitting a course proposal must go through our Quick Start program. The primary goals of the Quick Start are to:

- **Introduce** you to the key elements of the Gen Ed Refresh **vision, curriculum, and major features.**
- **Provide support** for you as you work to **articulate course alignment** for the new GE program.
- **Scaffold** the construction of your **course proposal form** for submission to the University Wide General Education Committee (UWGEC).

Two modalities: **Quick Start Live-Online** (recommended) and **Self-Paced Quick Start**



The Quick Start Live-Online (Recommended)

Description:

- *An intensive, cohort-based mini-course.*
- *Two weeks: M/W/F asynchronous engagement, T/Th live-sessions.*

Advantages:

- *Live-session workshops lead by GE Faculty Curriculum Coordinators and instructional support team.*
- *Real-time feedback from colleagues.*
- *Structured timing for proposal preparation.*
- *Community-based.*

Registration:

- *Only available by contacting Katie Southard (ksouthard@arizona.edu).*
Cohorts capped at 30 participants.



The Self-Paced Quick Start

Description:

- *A module-based, asynchronous program.*
- *Can register at any time and complete at own pace.*
- *Note: Must register for anticipated proposal submission date.*

Advantages:

- *Flexible levels of engagement based on familiarity with curriculum.*
- *Engage with the course whenever works best for you.*
- *Submit at any time (note: pay attention to deadlines and register for date)*

Registration:

- *Self-registration through D2L: [Instructions here](#)*
- *Or contact Katie Southard (ksouthard@arizona.edu).*



Step 3: Submit Course Proposal Form

After engaging with Quick Start, instructors will submit their course proposal form to the Office of General Education for processing and routing to UWGEC.

Q: *Where do I submit the proposal form?*

A: The link to submit the course proposal is released at the end of both formats of the Quick Start.

Q: *What needs to be submitted?*

A: Only the course proposal form- no syllabus submission at this time.

Q: *When do I need to submit?*

- *Currently accepting proposals for Fall 2022.*
- *Spring 2023 proposal deadline will be in Spring 2022.*



Step 4: Course Proposal Review*

*This graphic represents the **six steps** for the course approval process. Note: this process is only for existing catalog courses.*

STEP ONE

Instructor completes Quick Start (live-online or self-paced)

STEP TWO

Instructor submits Course Proposal Form (CPF)

STEP THREE

CPF directed to GE Office and Faculty Coordinators

STEP FOUR

CPF sent to UWGEC sub-committee for feedback/consensus

STEP FIVE*

CPF on agenda for next UWGEC meeting

STEP SIX

Recommendation forwarded to Office of the Registrar

*More detailed information on this process will be covered in our **next Deep Dive Session: Wed 9/22**

TAKING A DEEPER DIVE



Breakout Rooms

Room 1: GE Refresh general, process-focused, or enrollment questions.

Ryan Winet and Mónica De Soto Vega

Room 2: Exploring the Quick Starts - what is the best option for you?

Katie Southard

Main Room: Switch between rooms at any time.

Emily Jo Schwaller

THE NEW GENERAL EDUCATION:

Your How-to-Guide for Preparing a Course Proposal

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Upcoming Deep Dives

Sept 22 | [Demystifying the Gen Ed Course Review Process](#)

Upcoming New Series in November

For More Information:

<https://ge.arizona.edu/>

